

Request for Proposal

Looking for Lincoln Heritage Coalition

#1 Old State Capitol Plaza
Springfield, IL 62701
217-782-6817
www.lookingforlincoln.com

FOR:

Management Plan for the Abraham Lincoln National Heritage Area and the accompanying Environmental Assessment/ Environmental Impact Statement.

Submissions	Due Date	Time
Bidder's Email Questions	December 21, 2009	5:00pm
Bid Submission	February 1, 2010	5:00pm

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REQUEST FOR PROPOSAL & SCOPE OF SERVICES LOOKING FOR LINCOLN HERITAGE COALITION

December 1, 2009

INTRODUCTION

This is a request for proposal and cost estimate to develop a management plan and its accompanying environmental document (environmental assessment or environmental impact statement) for the Abraham Lincoln National Heritage Area (NHA). The management plan will provide short and long term strategies for managing the NHA over the next 5-15 years as it protects and maintains cultural and natural resources; accommodates sustainable uses; provides for visitor education and enjoyment; develops public understanding of the identity, purpose, and significance of the NHA; and ensures the implementation of activities that support partnership opportunities. The NHA management plan will build on the work of the Looking for Lincoln Heritage Coalition (LFL), which has operated as a state heritage area for the past decade. The final decision on the type of environmental document needed will be made after public scoping. For purposes of this request for proposal, an environmental assessment is considered appropriate.

The contractor's proposal shall outline their ideas and approach for conducting the management plan and meeting the requirements of its accompanying environmental document. The contractor shall outline the tasks, strategies, and deliverables they would perform and provide to develop the management plan and environmental document, with the inclusion of hiring a part-time subcontractor local to the LFL and the assemblage of primary documents regarding NEPA cultural and environmental resources by the LFL.

The LFL is a federally designated non-profit coordinating agency for the NHA (Appendix 1: *PUBLIC LAW 110-229—MAY 8, 200-229*). LFL and the NHA both cover the same forty-two counties of central Illinois and share a mission to preserve, interpret and promote the heritage and culture of the area, in the context of Abraham Lincoln's life in Illinois. They seek to inform and educate, develop and interpret visitor-ready sites, create living history experiences, chronicle the evolution of the area's landscape and extend these opportunities to the largest audience possible.

LFL, as coordinating agency, and the Midwest Regional Office of the National Park Service (NPS), as regulator, will review and evaluate the proposals and cost estimates and interview several firms before making a final selection. Interviews with the final two applicants will be conducted in Springfield, Illinois. Each applicant will present evaluations they conducted on their last three contracts as well as demonstrations of why they would be the best choice.

LFL will consider the submitted proposal a binding agreement regarding overall cost and terms of assumed contract. Due to guidelines both internal to the LFL and those set forth by NPS standards, the LFL reserves the right to terminate this agreement, should said standards not be met.

In the event that submitted proposals not meet standards, as required by the LFL, bidding may be closed and a re-evaluation process may begin by the LFL. Guidelines for bids relating to this request for proposals include an assessment of both cost and quality, in a subjective fashion, and the successful bid will be determined by both a combined quality and cost evaluation. The LFL is seeking the highest quality proposal that is also the most efficiently priced. Submitters must understand that their submission, if selected, shall constitute a binding legal contract.

QUESTION AND ANSWER PERIOD/SUBMISSION OF BID PROPOSAL

The Looking for Lincoln Heritage Coalition will accept questions and inquiries from all potential bidders via email at: hsmith@lookingforlincoln.com. Questions should pertain directly to and follow the organization of the RFP and begin by referencing the RFP page number.

Questions received and answers given will be distributed to all persons known to be interested in proposal submission no more than 14 business days, following the close of questions.

The end date for email questions and inquiries about this RFP is December 21, 2009 at 5:00PM.

In order to be considered for award, the bid proposal must be received by the LFL by the required time. Any bid proposal not received by 5:00pm on February 1, 2010, will not be considered.

All proposals must be submitted in paper form in a sealed envelope clearly marked as a proposal and with a total of three copies and must be received by the stated time at:

Hal Smith
Executive Director
Looking for Lincoln Heritage Coalition
#1 Old State Capitol Plaza,
Springfield, IL 62701

NATIONAL HERITAGE AREA ESTABLISHMENT AND BACKGROUND

The Looking for Lincoln Heritage Coalition is a consortium of Illinois communities and sites that share the legacy of Abraham Lincoln. The purpose of the coalition is to tell the stories about Lincoln unique to each site and each community. But Lincoln history alone is not enough. The Lincoln stories must be shared in a creative way. So, in order to create a real visitor experience each site in the LFL program must offer some level of interpretive programming. While focusing upon Lincoln, the coalition also encompasses the rich history of each participating community in order to create a broader context for Lincoln and his times and enrich the visitor experience by helping the visitor understand Lincoln's important and special connections to a particular community, event, or site.

The participating communities and sites are not only linked to each other, but are also tied closely to the state-run Abraham Lincoln Presidential Library and Museum and the federally-run Lincoln Home, both located in Springfield. The Looking for Lincoln program makes it possible to extend the reach of both so that the museum exhibits and the stories of Abraham Lincoln are just the beginning of the Lincoln adventure. We want visitors to actually go to the real places where Lincoln spent time.

The Looking for Lincoln Heritage Coalition helps communities, enhances, existing Lincoln sites and creates new links between sites and programs. Then once those sites are "visitor-ready," the coalition provides marketing support.

Legislation

In 2002 the LFL completed the [*Feasibility Study of the Proposed Abraham Lincoln National Heritage Area*](#), and revised it in 2007. The study concluded that the resources of the study area were nationally significant and suitable and feasible for designation as a national heritage area. Following the study, Congress passed legislation (P.L. 110-229) in May 2008, establishing the NHA. The legislation (Appendix 1) requires that a management plan for the national heritage area be completed within three years of appropriation of federal funding. The Looking for Lincoln Heritage Coalition is the "local coordinating entity" referenced in the legislation.

PLANNING PURPOSE AND SCOPE

Purpose and Scope

The planning process will develop a national heritage area management plan and environmental document that provides for the management, preservation, protection, and interpretation of the cultural, historic, and natural resources for the educational and inspirational benefit of future generations.

The plan will provide guidance for assisting Illinois communities, organizations, and citizens in preserving the special historic identity of the state and fostering a close working relationship within all levels of government, the private sector, local communities, and each other.

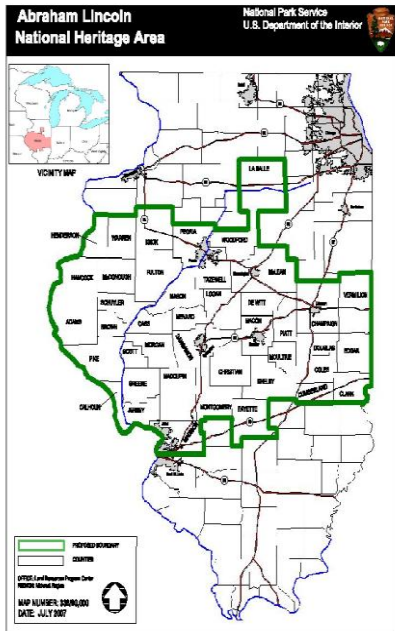
The plan should also strengthen the value of units of the NPS with the communities, governments, and organizations within the Heritage Area by:

- Establishing a network of related historic resources, protected landscapes, educational opportunities, and events depicting the landscape of the State of Illinois and the region that shaped the man who became the 16th President of the United States.
- Establishing partnerships between units of the NPS and other public and privately owned resources in the NHA that represent the significance of the Abraham Lincoln story.

The plan will adhere to both the requirements in the legislation (Appendix A) and follow guidance provided in the National Park Service's *Components of a Successful National Heritage Area Management Plan (Planning Notebook)*. The Planning Notebook is available for download from the National Park Service's National Heritage Area website at <http://www.nps.gov/history/heritageareas/FAQ/plans.htm>.

The Planning Notebook provides detailed information and examples of the required components of a national heritage area management plan, including the requirements of the National Environmental Policy Act (NEPA). Legislative requirements must be included in the management plan while the components identified in the Planning Notebook may be customized to meet the needs of the LFL. The RFP developed by prospective contractors offers an opportunity to demonstrate familiarity with heritage areas through recommendations that demonstrate differences between the notebook and real-life needs of the coordinating entity and the region. The contractor would work closely with the LFL and the NPS to ensure these requirements are met.

NATIONAL HERITAGE AREA



The Abraham Lincoln National Heritage Area (NHA) comprises forty-two counties of central Illinois, all of which provide context for Abraham Lincoln's life in Illinois, including his law office in the Old State Capitol. Those counties are Adams, Brown, Calhoun, Cass, Champaign, Christian, Clark, Coles, Cumberland, Dewitt, Douglas, Edgar, Fayette, Fulton, Greene, Hancock, Henderson, Jersey, Knox, LaSalle, Logan, Macon, Macoupin, Madison, Mason, McDonough, McLean, Menard, Montgomery, Morgan, Moultrie, Peoria, Piatt, Pike, Sangamon, Schuyler, Scott, Shelby, Tazewell, Vermillion, Warren, and Woodruff. All of these counties have significant resources whose identification has helped to ensure the protection. The 2007 Feasibility Study of the Proposed NHA contains extensive information and background on the study area and its resources. To access that study, visit:

http://www.lookingforlincoln.com/doc/Feasability_Study_R7.pdf

The Secretary of the Interior will approve the final plan.

The plan will be reviewed (as outlined in the Planning Notebook) to ensure that it includes a regional framework and specific strategies to assist the State of Illinois, local governments, organizations and private citizens to protect preserve and interpret Illinois' cultural, historic and natural resources. The plan must also demonstrate that it reflects the diverse interests of the citizens of the heritage area including governments, natural and historic resource protection organizations, educational institutions, businesses and recreational organizations.

The management plan must document that adequate opportunity for public and governmental involvement was provided, including public workshops and documentation of comments, suggestions, preferences, and concerns.

The plan must also contain adequate assurance from the appropriate state and local officials whose support is needed. That assurance includes commitment from each agency that the effective implementation of state and local aspects of management plan will be accomplished.

MANAGEMENT PLAN CONTENTS

The contractor shall include in the management plan the components presented in the *Planning Notebook*. In addition, the following requirements are outlined in the legislation. Many of these legislative requirements are aligned with those in the *Planning Notebook*. As mentioned earlier, legislative requirements must be included in the final management plan.

The legislation states that the management plan shall—

- 1) describe comprehensive policies, goals, strategies, and recommendations for telling the story of the heritage of the area covered by the National Heritage Area and encouraging long-term resource protection, enhancement, interpretation, funding, management, and development of the National Heritage Area;
- 2) include a description of actions and commitments that Federal, State, Tribal, and local governments, private organizations, and citizens will take to protect, enhance, interpret, fund, manage, and develop the natural, historical, cultural, educational, scenic, and recreational resources of the National Heritage Area;
- 3) specify existing and potential sources of funding or economic development strategies to protect, enhance, interpret, fund, manage, and develop the National Heritage Area;
- 4) include an inventory of the natural, historical, cultural, educational, scenic, and recreational resources of the National Heritage Area related to the national importance and themes of the National Heritage Area that should be protected, enhanced, interpreted, managed, funded, and developed;
- 5) recommend policies and strategies for resource management, including the development of intergovernmental and interagency agreements to protect, enhance, interpret, fund, manage, and develop the natural, historical, cultural, educational, scenic, and recreational resources of the National Heritage Area;
- 6) describe a program for implementation for the management plan, including—
 - A. performance goals;
 - B. plans for resource protection, enhancement, interpretation, funding, management, and development; and
 - C. specific commitments for implementation that have been made by the local coordinating entity or any Federal, State, Tribal, or local government agency, organization, business, or individual;
- 7) include an analysis of, and recommendations for, means by which Federal, State, Tribal, and local programs may best be coordinated (including the role of the NPS and other Federal agencies associated with the National Heritage Area) to further the purposes of this subtitle; and

8) include a business plan that—

- A. describes the role, operation, financing, and functions of the local coordinating entity and of each of the major activities contained in the management plan; and
- B. provides adequate assurances that the local coordinating entity has the partnerships and financial and other resources necessary to implement the management plan for the National Heritage Area.

CONTRACTOR INFORMATION

Contractor Products/Deliverables

The contractor will work closely with the LFL on all aspects of developing the management plan. The contractor will be responsible for ensuring that the management plan assembles all required components into a plan that meets the approval criteria.

Local area Subcontractor

As determined by LFL and Contractor, in order to facilitate efficient research/coordination required within the 42 county area, a local consultant –as defined as a qualified person with residence within the coverage area, to be approved by the LFL— will be employed on a part-time basis by the contractor. Cost for the consultant is to be included in initial bid.

General Planning Project Tasks

The contractor shall work with the LFL to finalize and incorporate components of the management plan. The following are planning tasks required throughout the project:

- Work with the NPS Midwest Regional Office to ensure proper NPS review and other procedures are followed;
- Ensure the management plan meets the approval criteria of the Secretary of the Interior
- NPS Website: Work with the NPS to use the NPS Planning, Environment and Public Comment (PEPC) website located at <http://parkplanning.nps.gov/> for collecting and responding to public comments. Responses to all public comments may be posted as a single file at this site;
- LFL Website: Ensure all documents and announcements (drafts, NOI (Notice of Intent), NOA (Notice of Action), newsletters) are converted and posted into appropriate website products for posting onto the LHL website and that links to the NPS PEPC website are developed to capture public comments;
- Travel as required for public meetings or to meet with federal, state, LFL members, and other entities;
- Compile, edit, develop graphics, reproduce and distribute all related publications (e.g., newsletters, fliers, Finding of No Significant Impact (FONSI) or Record of Decision (ROD) and the draft and final documents;
- Generate and maintain a mailing list;
- Compile the administrative history of the planning project (e.g., all decision-making phone calls, files, drafts, agreements).

Develop the Management Plan

The contractor shall work with the LFL to finalize and incorporate components as required by the legislation and the guidance in the Planning Notebook into a cohesive management plan. The management plan will include:

- Foundation Statement (vision, mission, purpose, national significance, interpretive themes, special mandates or specific planning requirements from the authorizing legislation, broad regional goals)

- Resources inventories and resource management guidelines (reference to DOI tools is one option) for both natural and human built
- Comprehensive goals, strategies and actions
- Compilation of laws, guidelines, policies unique to the Abraham Lincoln NHA
- Partner roles and commitments
- Decision-making criteria for priority-setting
- Interpretation and Education Plan
- Business Plan and Economic Development Regional Plan
- Performance goals, benchmarks and evaluation
- List of preparers and participants with their qualifications
- Draft and final management plans

Develop the Environmental Document

The contractor shall work with the LFL to finalize the Environmental Screening Form which determines the need for either an environmental assessment or environmental impact statement. The LFL will contact appropriate agencies in order to obtain and deliver to the contractor compiled data regarding environmental material and listings of registered sites of import within said agencies (e.g. Fish & Wildlife Service, State Historic Preservation Agency, Department of Natural Resources, etc.). The contractor will then be responsible for developing the appropriate environmental document and meeting the requirements of NEPA. This includes:

- Create and publish notices of intent and availability, FONSI/ROD and any other NEPA elements required for Federal Register publication
- Consultation and coordination with appropriate counties, towns, local, state, and federal agencies, the public, Tribes, the Illinois Historic Preservation Agency, and the Fish and Wildlife Service as required by the legislation and NEPA
- Collect, analyze and document public review and comments on draft and final documents to ensure the public's concerns, ideas, and needs are addressed in the plan
- Develop and analyze alternatives including the no-action alternative, alternatives considered but rejected and actions considered but rejected
- Identify environmentally preferred alternative
- Relationship to other planning projects
- Mitigation measures
- Affected environment
- Methodologies and environmental impacts of each alternative, including natural and cultural resources, visitor experience, socio-economic conditions and identify impact topics to be addressed and impact topics dismissed, analysis, intensities, duration, conclusions, and cumulative impacts
- Consultation and Coordination
- List of preparers and their qualifications

Develop Alternatives

The contractor shall gather all data and information necessary and available from the previous work of the LFL such as inventories, foundation statement, and public comments to develop draft alternative concepts.

Some of the issues and concerns that the alternatives might address are:

- What are the desired conditions of the resources and what needs to be done to protect and preserve them?
- What interpretive experiences should be provided first?
- What visitor experiences should the LFL pursue versus which would be better addressed by individual partner sites?
- What similar challenges are faced by a number of sites?
- What are the most important actions the LFL can take to encourage economic development in the national heritage area?
- What prospective methods of operation would serve well and which one serves best (e.g. permanent/ ad hoc committees, on-going public dialogs, ongoing communication with the partners, building new stakeholders, etc.)

Affected Environment and Environmental Analysis of alternatives, including a no-action, and environmentally preferred alternative

The contractor shall use the previous work of the LFL's board members (Special Resource and Feasibility Study), requirements in the legislation, and the comments and concerns obtained from the public (including state, local, federal, preservation organizations) to develop alternatives. The contractor will conduct an environmental analysis of the alternatives as required by NEPA. Impact topics to be considered or dismissed as well as mitigation measures will be included in the analysis. The contractor will be involved in assisting the LFL's board members in analyzing the alternatives in order to identify a preferred alternative.

Contractor Project Management and Communication Procedures

The contractor shall describe the overall management approach; who will lead the planning effort (planning team or committee); how will they communicate with other decision makers, stakeholders, and the public (e.g., the planning team or committee may lead internal discussions and then brief the LFL before discussion with key stakeholders and the public). The procedures will include adequate review time for the coordinating entity, key players, steering committee and others. Adequate attention will be spent on current communications opportunities afforded by the National Heritage Area's website, social websites and the look of all communications documents used during the planning process.

Contractor Roles and Responsibilities

The contractor shall describe the roles and responsibilities of its planning team and their ability to perform the tasks assigned including the production, review and approval of the management plan/ environmental document. This includes the required local contractor and their role and function and the time allotted for their services.

Information Supplied to Contractor

The NHA/LFL's website contains information on upcoming events, history of the area, and information on the project. The website can be found at <http://www.lookingforlincoln.com>

The Feasibility Study of the Proposed Abraham Lincoln National Heritage Area can be found at: http://www.lookingforlincoln.com/doc/Feasability_Study_R7.pdf

The *Components of a Successful National Heritage Management Plan Planning Notebook* can be found at the National Park Service's National Heritage Area website located at <http://www.nps.gov/history/heritageareas/rep/heritage.htm>

The National Heritage Area Alliance website located at <http://www.nationalheritageareas.com/> provides overviews of national heritage areas throughout the United States.

The National Park Service's Planning, Environment and Public Comment (PEPC) website provides access to current plans, environmental impact analyses, and related documents on public review. Users of the site can submit comments on NPS documents available for public review. The external site is located at <http://parkplanning.nps.gov/>. The contractor should review this website to gain knowledge on the types of products that need to be posted on the LFL's site and/or linked to the PEPC site. The contractor would work with the NPS Regional Office Liaison for this project to load website materials.

Contractor Evaluation Process and Criteria

Bid proposals will be evaluated by an evaluation committee composed of members of the Board of the LFL and may make use of outside consultants in an advisory role. Original bid proposals once submitted cannot be changed in any way, unless requested to do so by the LFL following the evaluation process and finalists are chosen. The evaluation committee will complete its evaluation and recommend to the LFL's Board of Directors to award the bidder whose bid proposal best conforms to this RFP and is most advantageous to the LFL, where price, efficiency, and other factors are considered. The LFL retains the right to negotiate bid price with finalists in order to arrive at the highest quality, most efficient result.

Contract Planning Process Schedule and Budget

The contractor shall develop a yearly schedule for completing the plan by June 1, 2012. This schedule should include adequate time for review as outlined in the *Components of a Successful National Heritage Area Management Plan*.

The contractor shall supply a cost proposal for the planning process and completion of management plan components including public involvement meetings, materials, reproduction, travel, salaries, subcontractor, and consultant fees. The contractor should submit a budget including job titles and hourly rates for each job title.

DRAFT MANAGEMENT PLAN/ENVIRONMENTAL DOCUMENT SCHEDULE

The following draft schedule is to give potential contractors an idea about typical products and timeframe. The schedule will be adapted to the selected proposal.

Task/Management Plan Component	Schedule
Determine NEPA pathway Review existing information Update inventories Continue development of foundation statement	March 2010- May 2010
Develop public involvement strategy, engage partners Begin NEPA process	March 2010- May 2010
Public scoping begins	June 2010
Finalize foundation statement	June 2010
Meet with partners, stakeholders, government entities Develop alternatives, internal review, public review, public comment analysis, review/revise alternatives	May 2010- December 2010
Develop alternatives, internal review, public review, public comment analysis, review/revise alternatives	May 2010- December 2010
Select preferred and environmentally preferred alternative, internal review	December 2010- March 2010
Produce draft management plan/environmental document, business plan, benchmarks, evaluation criteria, implementation plan	March 2010 – May 2011
NPS region review/revision, state review/revisions	May 2011- September 2011
Public review of Draft Document	October 2011
Prepare Final Document, reviews/revisions	November 2011- March 2012
End NEPA process	April 2012
Submission of the plan to the Secretary of the Interior for approval	June 2012

Project Orientation

Contractors expressing an interest in submitting a proposal for a management plan/environmental document will review the contents of the websites listed in the Information Supplied to the Contractor section of this Scope of Services. The contractor should request any additional information from the Executive Director of the LFL. Any documents and information supplied to the contractor should be considered proprietary materials and shall not be made public. These materials shall be reviewed to develop a clear understanding of the project area and associated issues.

Any Contractor can request any additional information. Information may or may not be available; however, once this information is disseminated to a single contractor, it will also be available, upon request, to others.

Ownership of Material

All data, technical information, materials gathered, originated, developed, prepared, used or obtained in the performance of the contract regardless of the state of completion, which are a result of the services required under this contract shall be and remain the property of the Abraham Lincoln Association and shall be delivered to the LFL upon 30 days notice.

Data Confidentiality

All financial, statistical, personnel and/or technical data supplied by the LFL to the contractor are confidential. The contractor will use reasonable care to protect the confidentiality of such data.

News Releases and Advertising

The contractor shall not issue news releases related to the services being provided under this contract without the prior written consent of the LFL. The contractor shall not use the Coalition's name, logos, images, or any data or results arising from this contract as a part of any commercial advertising without first obtaining the prior written consent of the LFL.

Final Due Dates

As noted on the Document Schedule, the due date for the final draft document for revision and public review is no later than October 1, 2011.

As noted on the Document Schedule, the due date for the final revised and completed document is due no later than June 1, 2012, for submission to the Secretary of the Interior.

Fee and Payment

Fees and payment shall comply with the above referenced request for proposal/scope of work contract and as stated herein. The contractor shall be paid firm fixed price, based on hourly rates as provided under the contract and tasks completed in any year.

The Looking for Lincoln Heritage Coalition's obligation for performance of this delivery order beyond this price is contingent upon the availability of funds from which payment for contract purposes can be made. No legal liability on the part of the LFL for any payment may arise for performance under this contract beyond the amount that has been authorized through the issuance of written delivery orders.

Original invoices are to be mailed directly to:

Hal Smith
Executive Director
Looking for Lincoln Heritage Coalition
#1 Old State Capitol Plaza,
Springfield, IL 62701

The selected contractor shall be responsible for the furnishing of all supplies and services required to accomplish all services required under the preceding Scope of Services.

APPENDIX 1

PUBLIC LAW 110–229—MAY 8, 200–229—MAY 8, 2008

CONSOLIDATED NATURAL RESOURCES ACT OF 2008 __ 122 STAT. 754
TITLE IV—NATIONAL HERITAGE AREAS __ State listing. 16 USC 461 note

Subtitle C—Abraham Lincoln National Heritage Area

SEC. 441. PURPOSES. The purposes of this subtitle include—

- 1) to recognize the significant natural and cultural legacies of the area, as demonstrated in the study entitled “Feasibility Study of the Proposed Abraham Lincoln National Heritage Area” prepared for the Looking for Lincoln Heritage Coalition in 2002 and revised in 2007;
- 2) to promote heritage, cultural and recreational tourism and to develop educational and cultural programs for visitors and the general public;
- 3) to recognize and interpret important events and geographic locations representing key periods in the growth of America, including Native American, Colonial American, European American, and African American heritage;
- 4) to recognize and interpret the distinctive role the region played in shaping the man who would become the 16th President of the United States, and how Abraham Lincoln’s life left its traces in the stories, folklore, buildings, streetscapes, and landscapes of the region;
- 5) to provide a cooperative management framework to foster a close working relationship with all levels of government, the private sector, and the local communities in the region in identifying, preserving, interpreting, and developing the historical, cultural, scenic, and natural resources of the region for the educational and inspirational benefit of current and future generations; and
- 6) to provide appropriate linkages between units of the National Park System and communities, governments, and organizations within the Heritage Area.

SEC. 442. DEFINITIONS. In this subtitle: In this subtitle:

- 1) **LOCAL COORDINATING ENTITY.**—The term “local coordinating entity” means the Looking for Lincoln Heritage Coalition, which is hereby designated by Congress—
 - A. to develop, in partnership with others, the management plan for the National Heritage Area; and

B. to act as a catalyst for the implementation of projects and programs among diverse partners in the National Heritage Area.

- 2) **MANAGEMENT PLAN.**—The term “management plan” means the plan prepared by the local coordinating entity for the National Heritage Area that specifies actions, policies, strategies, performance goals, and recommendations to meet the goals of the National Heritage Area, in accordance with this subtitle.
- 3) **NATIONAL HERITAGE AREA.**—The term “National Heritage Area” means the Abraham Lincoln National Heritage Area established in this subtitle.
- 4) **SECRETARY.**—The term “Secretary” means the Secretary of the Interior.

SEC. 443. DESIGNATION OF ABRAHAM LINCOLN NATIONAL HERITAGE AREA.

(a) **ESTABLISHMENT.**—There is hereby established the Abraham Lincoln National Heritage Area.

(b) **BOUNDARIES.**—

- 1) **IN GENERAL.**—The National Heritage Area shall consist of sites as designated by the management plan within a core area located in Central Illinois, consisting of Adams, Brown, Calhoun, Cass, Champaign, Christian, Clark, Coles, Cumberland, Dewitt, Douglas, Edgar, Fayette, Fulton, Greene, Hancock, Henderson, Jersey, Knox, LaSalle, Logan, Macon, Macoupin, Madison, Mason, McDonough, McLean, Menard, Montgomery, Morgan, Moultrie, Peoria, Piatt, Pike, Sangamon, Schuyler, Scott, Shelby, Tazewell, Vermillion, Warren and Woodford counties.
- 2) **MAP.**—The boundaries of the National Heritage Area shall be as generally depicted on the map titled “Proposed Abraham Lincoln National Heritage Area”, and numbered 338/80,000, and dated July 2007. The map shall be on file and available to the public in the appropriate offices of the NPS and the local coordinating entity.

SEC. 444. MANAGEMENT PLAN.

(a) **REQUIREMENTS.**—The management plan for the National Heritage Area shall—

- 1) describe comprehensive policies, goals, strategies, and recommendations for telling the story of the heritage of the area covered by the National Heritage Area and encouraging long-term resource protection, enhancement, interpretation, funding, management, and development of the National Heritage Area;
- 2) include a description of actions and commitments that Federal, State, Tribal, and local governments, private organizations, and citizens will take to protect, enhance, interpret,

fund, manage, and develop the natural, historical, cultural, educational, scenic, and recreational resources of the National Heritage Area;

- 3) specify existing and potential sources of funding or economic development strategies to protect, enhance, interpret, fund, manage, and develop the National Heritage Area;
- 4) include an inventory of the natural, historical, cultural, educational, scenic, and recreational resources of the National Heritage Area related to the national importance and themes of the National Heritage Area that should be protected, enhanced, interpreted, managed, funded, and developed;
- 5) recommend policies and strategies for resource management, including the development of intergovernmental and interagency agreements to protect, enhance, interpret, fund, manage, and develop the natural, historical, cultural, educational, scenic, and recreational resources of the National Heritage Area;
- 6) describe a program for implementation for the management plan, including—
- 7)
 - A. performance goals;
 - B. plans for resource protection, enhancement, interpretation, funding, management, and development; and
 - C. specific commitments for implementation that have been made by the local coordinating entity or any Federal, State, Tribal, or local government agency, organization, business, or individual;
- 8) include an analysis of, and recommendations for, means by which Federal, State, Tribal, and local programs may best be coordinated (including the role of the NPS and other Federal agencies associated with the National Heritage Area) to further the purposes of this subtitle; and
- 9) include a business plan that—
 - A. describes the role, operation, financing, and functions of the local coordinating entity and of each of the major activities contained in the management plan; and
 - B. provides adequate assurances that the local coordinating entity has the partnerships and financial and other resources necessary to implement the management plan for the National Heritage Area.

(b) DEADLINE.—

- 1) **IN GENERAL.**—Not later than 3 years after the date on which funds are first made available to develop the management plan after designation as a National Heritage Area, the local coordinating entity shall submit the management plan to the Secretary for approval.
- 2) **TERMINATION OF FUNDING.**—If the management plan is not submitted to the Secretary in accordance with paragraph (1), the local coordinating entity shall not qualify for any additional financial assistance under this subtitle until such time as the management plan is submitted to and approved by the Secretary.

(c) **APPROVAL OF MANAGEMENT PLAN.**—

- 1) **REVIEW.**—Not later than 180 days after receiving the plan, the Secretary shall review and approve or disapprove the management plan for a National Heritage Area on the basis of the criteria established under paragraph (3).
- 2) **CONSULTATION.**—The Secretary shall consult with the Governor of each State in which the National Heritage Area is located before approving a management plan for the National Heritage Area.
- 3) **CRITERIA FOR APPROVAL.**—In determining whether to approve a management plan for a National Heritage Area, the Secretary shall consider whether—
 - A. the local coordinating entity represents the diverse interests of the National Heritage Area, including Federal, State, Tribal, and local governments, natural, and historic resource protection organizations, educational institutions, businesses, recreational organizations, community residents, and private property owners;
 - B. the local coordinating entity—
 - i. has afforded adequate opportunity for public and Federal, State, Tribal, and local governmental involvement (including through workshops and hearings) in the preparation of the management plan; and
 - ii. provides for at least semiannual public meetings to ensure adequate implementation of the management plan;
 - C. the resource protection, enhancement, interpretation, funding, management, and development strategies described in the management plan, if implemented, would adequately protect, enhance, interpret, fund, manage, and develop the natural, historic, cultural, educational, scenic, and recreational resources of the National Heritage Area;

- D. the management plan would not adversely affect any activities authorized on Federal land under public land laws or land use plans;
- E. the local coordinating entity has demonstrated the financial capability, in partnership with others, to carry out the plan;
- F. the Secretary has received adequate assurances from the appropriate State, Tribal, and local officials whose support is needed to ensure the effective implementation of the State, Tribal, and local elements of the management plan;
- G. and the management plan demonstrates partnerships among the local coordinating entity, Federal, State, Tribal, and local governments, regional planning organizations, nonprofit organizations, or private sector parties for implementation of the management plan.

(4) DISAPPROVAL.—

- A. IN GENERAL.— If the Secretary disapproves the management plan, the Secretary—
 - i. shall advise the local coordinating entity in writing of the reasons for the disapproval; and
 - ii. may make recommendations to the local coordinating entity for revisions to the management plan.
- B. DEADLINE.—Not later than 180 days after receiving a revised management plan, the Secretary shall approve or disapprove the revised management plan.

(5) AMENDMENTS.—

- A. IN GENERAL.—An amendment to the management plan that substantially alters the purposes of the National Heritage Area shall be reviewed by the Secretary and approved or disapproved in the same manner as the original management plan.
- B. IMPLEMENTATION.—The local coordinating entity shall not use Federal funds authorized by this subtitle to implement an amendment to the management plan until the Secretary approves the amendment.

(6) AUTHORITIES.—The Secretary may—

- A. provide technical assistance under the authority of this subtitle for the development and implementation of the management plan; and

B. enter into cooperative agreements with interested parties to carry out this subtitle.

SEC. 445. EVALUATION; REPORT.

- (a) **IN GENERAL.**—Not later than 3 years before the date on which authority for Federal funding terminates for the National Heritage Area under this subtitle, the Secretary shall—
- (1) conduct an evaluation of the accomplishments of the National Heritage Area; and
 - (2) prepare a report in accordance with subsection (c).
- (b) **EVALUATION.**—An evaluation conducted under subsection (a)(1) shall—
- (1) assess the progress of the local coordinating entity with respect to—
 - (A) accomplishing the purposes of the authorizing legislation for the National Heritage Area; and
 - (B) achieving the goals and objectives of the approved management plan for the National Heritage Area;
 - (1) analyze the Federal, State, Tribal, and local, and private investments in the National Heritage Area to determine the impact of the investments; and
 - (2) review the management structure, partnership relationships, and funding of the National Heritage Area for purposes of identifying the critical components for sustainability of the National Heritage Area.
- (c) **REPORT.**—Based on the evaluation conducted under subsection (a)(1), the Secretary shall submit a report to the Committee on Natural Resources of the United States House of Representatives and the Committee on Energy and Natural Resources of the United States Senate. The report shall include recommendations for the future role of the National Park Service, if any, with respect to the National Heritage Area.

SEC. 446. LOCAL COORDINATING ENTITY.

- (a) **DUTIES.**—To further the purposes of the National Heritage Area, the Looking for Lincoln Heritage Coalition, as the local coordinating entity, shall—

- (1) prepare a management plan for the National Heritage Area, and submit the management plan to the Secretary, in accordance with this subtitle;
 - (2) submit an annual report to the secretary for each fiscal year for which the local coordinating entity receives Federal funds under this subtitle, specifying—
 - (A) the specific performance goals and accomplishments of the local coordinating entity;
 - (B) the expenses and income of the local coordinating entity;
 - (C) the amounts and sources of matching funds;
 - (D) the amounts leveraged with Federal funds and sources of the leveraging; and
 - (E) grants made to any other entities during the fiscal year;
 - (3) make available for audit for each fiscal year for which the local coordinating entity receives Federal funds under this subtitle, all information pertaining to the expenditure of the funds and any matching funds; and
 - (4) encourage economic viability and sustainability that is consistent with the purposes of the National Heritage Area.
- (b) **AUTHORITIES.**—For the purposes of preparing and implementing the approved management plan for the National Heritage Area, the local coordinating entity may use Federal funds made available under this subtitle to—
- (1) make grants to political jurisdictions, nonprofit organizations, and other parties within the National Heritage Area;
 - (2) enter into cooperative agreements with or provide technical assistance to political jurisdictions, nonprofit organizations, Federal agencies, and other interested parties;
 - (3) hire and compensate staff, including individuals with expertise in—
 - (A) natural, historical, cultural, educational, scenic, and recreational resource conservation;
 - (B) economic and community development; and

- (C) heritage planning;
- (4) obtain funds or services from any source, including other Federal programs;
- (5) contract for goods or services; and
- (6) support activities of partners and any other activities that further the purposes of the National Heritage Area and are consistent with the approved management plan.

(c) PROHIBITION ON ACQUISITION OF REAL PROPERTY.—The local coordinating entity may not use Federal funds authorized under this subtitle to acquire any interest in real property.

SEC. 447. RELATIONSHIP TO OTHER FEDERAL AGENCIES.

- (a) IN GENERAL.—Nothing in this subtitle affects the authority of a Federal agency to provide technical or financial assistance under any other law.
- (b) CONSULTATION AND COORDINATION.—The head of any Federal agency planning to conduct activities that may have an impact on a National Heritage Area is encouraged to consult and coordinate the activities with the Secretary and the local coordinating entity to the maximum extent practicable.
- (c) OTHER FEDERAL AGENCIES.—Nothing in this subtitle—
 - (1) modifies, alters, or amends any law or regulation authorizing a Federal agency to manage Federal land under the jurisdiction of the Federal agency;
 - (2) limits the discretion of a Federal land manager to implement an approved land use plan within the boundaries of a National Heritage Area; or
 - (3) modifies, alters, or amends any authorized use of Federal land under the jurisdiction of a Federal agency.

SEC. 448. PRIVATE PROPERTY AND REGULATORY PROTECTIONS.

Nothing in this subtitle—

- (1) abridges the rights of any property owner (whether public or private), including the right to refrain from participating in any plan, project, program, or activity conducted within the National Heritage Area;

- (2) requires any property owner to permit public access (including access by Federal, State, Tribal, or local agencies) to the property of the property owner, or to modify public access or use of property of the property owner under any other Federal, State, Tribal, or local law;
- (3) alters any duly adopted land use regulation, approved land use plan, or other regulatory authority of any Federal, State, Tribal, or local agency, or conveys any land use or other regulatory authority to any local coordinating entity, including but not necessarily limited to development and management of energy, water, or water-related infrastructure;
- (4) authorizes or implies the reservation or appropriation of water or water rights;
- (5) diminishes the authority of the State to manage fish and wildlife, including the regulation of fishing and hunting within the National Heritage Area; or
- (6) creates any liability, or affects any liability under any other law, of any private property owner with respect to any person injured on the private property.

SEC. 449. AUTHORIZATION OF APPROPRIATIONS.

- (a) **AUTHORIZATION OF APPROPRIATIONS.**—Subject to subsection (b), there are authorized to be appropriated to carry out this subtitle not more than \$1,000,000 for any fiscal year. Funds so appropriated shall remain available until expended.
- (b) **LIMITATION ON TOTAL AMOUNTS APPROPRIATED.**—Not more than \$15,000,000 may be appropriated to carry out this subtitle.
- (c) **COST-SHARING REQUIREMENT.**—The Federal share of the total cost of any activity under this subtitle shall be not more than 50 percent; the non-Federal contribution may be in the form of in-kind contributions of goods or services fairly valued.

SEC. 450. USE OF FEDERAL FUNDS FROM OTHER SOURCES.

Nothing in this subtitle shall preclude the local coordinating entity from using Federal funds available under other laws for the purposes for which those funds were authorized.

SEC. 451. SUNSET FOR GRANTS AND OTHER ASSISTANCE.

The authority of the Secretary to provide financial assistance under this subtitle terminates on the date that is 15 years after the date of the enactment of this subtitle.

APPENDIX 2

Resume Format

The resumes should be formatted as depicted below or contain comparable information for individuals, for management groups/companies, the information should be similar in nature.

For both types, previous experience with management plans of this type will be considered more heavily; please list accordingly.

Name:

Present Title:

Role for this Project: *Proposed role for the subject contract.*

Experience Summary: *Types of experience the proposed staff has that are applicable to the proposed project, e.g., requirements analysis, project management, training, conversion planning, etc. For each type of experience, the number of years of said experience must be identified.*

Job A:

Employed from (month/year) to (month/year):

Title:

Employer name, phone number, fax number and/or e-mail address:

Employer address:

Specific Projects (at least one, no more than three):

Customer name:

Current telephone number, fax number and/or e-mail address:

Brief project description:

Time period individual assigned to project:

Percentage of time on specific project (based on full days, five days per week):

Educational Background

School name (post-secondary education):

Location:

Type and date of degree received:

Specialized Training

Type of training and dates attended (months/year):

References:

Provide the following information for each of two (2) references.

Name:

Position:

Current telephone number, fax number and/or e-mail address: